**Sample template for a financial sponsorship letter if funded by family or friend**

[Sponsor’s full name]

[Street address]

[City, state/province, zip code]

[Country]

[Today’s Date]

Dear Emory University,

This letter is to confirm that I, [sponsors name], will financially support [J-1 scholar] during [his/her] stay as a J-1 scholar at Emory University beginning [month and year] and ending [month and year].

I will provide financial support in the amount of [$ stated amount] USD. I have attached the most recent financial letter from my bank indicating the amount mentioned above in my checking or savings account.

Feel free to contact me at [email/phone number] should you have questions or concerns regarding this support.

Sincerely,

[Sponsor’s signature]

[Sponsor’s printed name]